

Key Functionality | Terminate a Member

DELTA DENTAL | Benefit Manager Toolkit © | RED DELICIOUS | SIGN OUT

Ocean Shelly (Subscriber) | SWITCH MEMBER

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Member Details

ID CARD | VIEW HISTORY | TERMINATE | TRANSFER | COPY | EDIT

Personal Info

Prefix: -
Last Name: Shelly
First Name: Ocean
Single Name Indicator: No
Middle Name: Sea
Suffix: -
Gender: Unknown
Date of Birth: 03/04/1987
EEOB Indicator: No

Eligibility

Member Type: Subscriber
Eligibility Status: ACTIVE
Reason: New enrollment
Hire Date: -
Eligibility Effective Date: 08/01/2021
Received Date: 08/04/2021

Contact Info

Address: REET, 45
County: -

Member ID Numbers

Member ID: *****0212 (View)
Alternate ID: 931595133 (Delta Assigned)

Eligibility History

Status	From Date	Through Date
ACTIVE	08/01/2021	

To **Terminate a Member**, begin by navigating to the **Member** tab within the **Member Eligibility** section and searching for the desired member. Select a Member from the returned list to continue.

On the selected Member's profile page, scroll down to the **Member Details** section and press **Terminate**.

When the **Terminate popup** appears, work through each section to Terminate the Member.

Terminate Member(s)

1. Selection > 2. Status

Select member(s) to terminate

Member Type	Name
<input checked="" type="checkbox"/> Subscriber	Ocean Shelly

CANCEL CONTINUE

Terminate Member(s)

1. Selection > 2. Status

Adjust fields to reflect criteria for terminate

Eligibility Status: Inactive
Eligibility Status Reason: Coverage terminated

Eligibility Effective Date: 08/06/2021
Received Date: 08/05/2021

BACK TERMINATE

Key Functionality | Terminate a Member (continued)

Terminate Member(s) ✕

Eligibility Status: **Inactive** Eligibility Status Reason: **Term**
Eligibility Effective Date: **08/06/2021** Override Paid Claims: **No**
Override Retro Eligibility Limits: **No** Override Eligibility Age Limits: **No**

Name	Member Type	Details
Ocean Shelly	Subscriber	Success

Changes are effective immediately. To reinstate member, select reinstate in member details.

CLOSE

After hitting **Terminate**, a confirmation notice will appear indicating the termination was **successfully completed**.

If the Termination was **not successful**, details about the error would appear.

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Ocean Shelly (Subscriber) SWITCH MEMBER

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Family Enrollment

Coverage Type: [Subscriber Only](#)

Member ID	Name	DOB	Member Type	Status	Eligibility Effective Date	Special Attribute	Merged
*****0212 (View)	Ocean Shelly	03/04/1987	Subscriber	FUTURE INACTIVE	08/06/2021	-	-

C Custodial Parent E Endangered A Overage

Member Details

As a result of a successful Termination, the terminated Member's **Eligibility Status** will appear as **Future Inactive**.